



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	Devizes & District Twinning Association
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Tri Annual Conference / Twinning weekend held in Devizes with Twin Towns from Mayenne & Waiblingen. Hosted in each town on rotation. The weekend aims to strengthen links with them. This part of the weekend is to celebrate the different musical talents open to the public & held on the Green
Where will your project take place?	Devizes Small Green
When will your project take place?	May 22 nd 2011 18:00-22:00 hrs
How many people will benefit from your project?	1000
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Encourage community involvement, particularly of your people Education of modern languages and music. Supporting the Voluntary Sector. + loads more SO8, SO10, p19

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

There are many people from the surrounding area who participate on the educational, cultural & social side of Twinning. Tourism plays a large part in the lives of the surrounding area and this is a good opportunity to develop it further.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Twinning has been going on since 1966, but this year the need was felt to extend what we do to other members of the community allowing them to benefit from the cultural links with Europe in an out door event where more people may feel empowered to become involved, rather than making the activity exclusive to those just involved with Twinning. Indeed this will be the culmination of a whole weekend where the Town will have been more involved with welcoming visitors from our twin towns than before.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation? 14

Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Fund raising and EU Grants

If you were not awarded the full amount requested, what would be the impact on your project?

If it rains they will get wet and there will be limited Public Conveniences

How will you know whether your project has made a difference in the community?

Post weekend evaluation and survey of numbers attending

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

EU

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: October

Year: 2010

A - Total income:

£560.41

B - Minus total expenditure:

£1114.01

Surplus/deficit for year: (A minus B)

£-553.60

Free reserves held:

£8142.78

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Toilets	£250	Own fundraising/reserves		£
Marquee	£250			£
Fireworks	£300	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£500	Total Project Income		£
Total project income B		£0		
Total project expenditure A		£800		
Project shortfall A – B		£500		
Award sought from Wiltshire Council Area Board		£500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

By providing a free out door event as part of a weekend of activities that can be accessed and enjoyed by all.

b) How does your project work to promote inclusion, participation and good community relations?

By encouraging an understanding of intersocial relationships with different cultures in Europe

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10/02/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team